

SANTA FE RAILYARD COMMUNITY CORPORATION

Board of Directors' Meeting

Tuesday, August 20, 2024, 5:00pm – 6:26pm

The Sage Hotel, 725 Cerrillos Road, Santa Fe, NM 87505 & via Zoom Conference Call

Board Members Attending: Chris Calvert (President), Jacques Paisner (Vice-President), Robert Dunn (*departed @ 6:14pm*), Ron Pacheco

Board Members Attending via Zoom: Oscar Rodriguez (Treasurer) (*disconnected @5:56pm*), Richard Czoski

Board Members Absent: Ellen Bradbury (Secretary), Michael Chamberlain, Rosemary Romero, Patrick Varela

Staff Attending: Christine Robertson (Executive Director), Valarie Lyon – Vigil (Operations Manager – taking Minutes), Ginny Sanders (Director of Events & Marketing)

Public: None

Call to Order: The meeting was called to order at approximately 5:00 pm by Chris Calvert (President).

Approval of Agenda: Oscar Rodriguez (Treasurer) requested June 2024 Draft Financials be moved to present after the “approval of meeting minutes”. The August 20, 2024, Agenda was unanimously approved with presented changes, motion by Jacques Paisner, 2nd by Ron Pacheco.

Approval of Meeting Minutes:

The REGULAR Board meeting minutes of July 9, 2024, were unanimously approved with the following corrections:

Board Retreat Recap Bullet Point #5 to state: *“SFRCC will discuss several contingency plans around the end date of the Lease & Management Agreement”*, motion by Ron Pacheco, 2nd by Richard Czoski.

Approval of Meeting Minutes: The RETREAT Board meeting minutes of June 21, 2024, were unanimously approved with the following corrections:

Planning for Future, Item E, remove the following: “December 2029 is the date the L&M requires parking repayment.”, motion by Ron Pacheco, 2nd by Richard Czoski.

Financial Report

June 2024 Financial Statements

- Overview presented by Oscar Rodriguez.
- No remarkable anomalies.
- End of FY year position within budget.

Investments Discussion

- NMB&T are offering 5% interest rate for their money market. Additional information will be presented at the next finance committee meeting.

The Finance Committee is given the authority to act on behalf of the Board on any action related to new account options with NMB&T, motion by Oscar Rodriguez, 2nd by Bob Dunn.

- The Draft Investment policy needs to be reviewed and presented to the Finance Committee for approval.

Public Comments: No Public Comments.

New Business:

Board Nomination

- Chris Calvert nominated Robert Griego as a new SFRCC Board Member.
- The Governance Committee met with a potential board member candidate, Robert Griego.
- Retired Santa Fe County Planning Manager, Master's Degree in Community & Regional planning, Certified Planner w/the American Planning Association.
- Chris will make arrangements for Mr. Griego to meet with staff and any board members who are interested.
- Mr. Griego will submit a letter of interest and his resume for the Boards review.

Review/Approval of Revised By-Laws

- The Revised By-Laws were presented with all recommendations. No discussion took place.

The REVISED By-Laws, were unanimously approved, motion by Ron Pacheco, 2nd by Bob Dunn.

Leasing & Architectural Design Committee Update

- Report included for review in the Board Packet
- R. Czoski – Pedestrian Crossing approved?
 - Design approved, City spending on hold until next Safety meeting in October.

Hotel Flora Signage

- 1 sign design presented which is to be placed on the easement between NMSA and Hotel Flora. Hotel Flora will be presenting a design to landscape the easement at their own cost. .

The sign was unanimously approved with the following requirements, motion by Bob Dunn, 2nd by Richard Czoski.

- 1) 5 Year license agreement at \$1,800/year.
- 2) Reduce the size of the sign by 50%.
- 3) Utility easement access as needed.

The Temple Group – Prospective Sub Tenant

- Retail – fair trade, eco-friendly and natural materials. International brands of home furnishings, lighting, rugs, home accessories.
- The new sub tenant business will increase foot traffic in the Baca RY.
- R. Starsmeare has financially approved the prospective Sub Tenant.
- R. Starsmeare will send over subtenant signage for approval once received.

The Board voted to approve The Temple Group, a Sub Tenant of the La Puerta Building, motion by Richard Czoski, 2nd by Ron Pacheco.

Executive Director's Report

2024 Marketing & Events Update (report included in packet for review) – Presented by Ginny Sanders

- Indian Week Events:
Friday, 8/16 – Indigenous Ways
Sat 8/17 & Sun 8/18 - Indigenous Futures 4Ever Block Party (Art, food, fashion, music)
Four Kinship Indian Fashion Show with Josh Tafoya. Free fashion show in the Ramada, sober youth after party will be at WH21. Fashion partnerships with Shopify, Pin-digenous, Turbo Tax will be doing a commercial. Event will be live streamed, pop-up shop in the Community room.
- Lensic 360 – Last Concert & Movie for Summer Series
08/23 – Cimapumk & 08/24 - ET Movie
- Summer Sundays – Ends in August.
- SF Farmers Market will host the R Artists Market on Sundays, September through December. SFRCC will evaluate the success of the market in January.
- Community Room will be hosting some pop-up markets.
- Zozobra flame train is scheduled for Friday 8/30, along with a Saturday 8/31 concert and Zozo run.
- Saturday, 08/31 – Live Music @ the RY Plaza.
- Lensic 360 - Ron expressed concerns about activity on the plaza and recommends that Jamie present a recap of the summer concerts and movies. Richard suggested developing a “license agreement” for Lensic 360.
- Route 66 Centennial Grant application submitted for the celebration to be held in 2026. Collaborating with Lensic 360, City of Santa Fe Economic Development and fundraising component for the SF Farmers Market.

Security Update

- Uptick in incidents on the security reports, including car thefts, Sky Rail broken into and homeless in the park.

WH21 RFP

- Richard asked when the Board will be able to review the finalists for the RFP?

- Christine will reach out to Economic Development to find out when the four (4) finalists applications may be reviewed by the SFRCC Board of Directors.

Record Retention Policy

- Produced from the review of the By-Laws and the first draft is included for their review.
- Oscar Rodriguez, Treasurer, Eun Hong, CPA, Peter Dwyer will also review and provide their feedback.

Old Business

- None

Executive Session

Ron Pacheco made a motion to ENTER into Executive Session at 6:18 pm, 2nd by Jacques Paisner, the Board of Directors entered into Executive Session.

The Board of Directors MET in closed Executive Session, pursuant to exceptions to the Open Meetings Act, and nothing was discussed except possible disposition of real property, potential litigation review, and personnel matters, and no final action was taken during the Executive Session. No minutes were taken.

Ron Pacheco made a motion to EXIT Executive Session at 6:25 pm, 2nd by Jacques Paisner, the Board of Directors EXITED out of Executive Session.

Next Board Meeting: September 10, 2024, 5:00-7:00pm - Location: TBD or via Zoom

Being no further business, the meeting was adjourned at approximately 6:26pm.

Respectfully submitted,

Valarie Lyon – Vigil, SFRCC Operations Manager

Signed by: Ellen Bradbury Reid

Name: Ellen Bradbury Reid

Title: SFRCC Board Secretary

Date: 9-25-24