

SANTA FE RAILYARD COMMUNITY CORPORATION

Board of Directors' Meeting

Tuesday, May 09, 2023, 5:00 p.m. – 5:59 p.m.

In Person @ SFRCC & via Zoom Conference Call

Board Members Attending in Person: Jacques Paisner (Vice-President), Oscar Rodriguez (Treasurer), Ellen Bradbury (Secretary), Robert Dunn,

Board Members Attending via Zoom: Michael Chamberlain, Richard Czoski, Rosemary Romero, Patrick Varela

Board Members Absent: Steve Robinson (President), Chris Calvert, Ouida MacGregor, Ron Pacheco

Staff Attending: Christine Robertson (Executive Director), Brooke Czoski (Director of Events & Marketing, Valarie Lyon-Vigil (Taking Minutes)

Public: No

Call to Order: The meeting was called to order at 5:00 p.m. by Jacques Paisner (Vice-President).

Approval of Agenda: The agenda was unanimously approved, with a motion by Rosemary Romero and 2nd by Michael Chamberlain.

Approval of Meeting Minutes: REGULAR Board meeting minutes of April 11, 2023, were unanimously approved, motion by Bob Dunn, 2nd by Ellen Bradbury.

Public Comments: No Public Comment

New Business

No New Business presented.

Financial Report

Oscar Rodriguez, Treasurer & Christine Robertson, Executive Director reported on the March 2023 Financial Report.

March 2023 Draft Financials

- Report from Finance Committee meeting on 04.05.23 – Audit was reviewed & Christine received answers to the questions the Finance Committee had. The Committee agreed to wait until all items were complete. The Audit will be presented at the June 13, 2023, Board Meeting.
- Oscar reported the audit had no findings and review of the budget was approved by the Finance Committee. The Finance Committee unanimously recommends approval of the 2023 – 2024 to the Board.
- The Finance Committee recommended incorporating the SFRCC wish list into the budget, which is included in the budget included in the Board Packet.
- The 990 and draft budget along with the comparison was included in the board packet. Schedule A includes City utility payments (\$34,552), Pulakos will break those numbers out next year.

- Balance Sheet, Income Statement, Budget Report and Cash Flow were reviewed.
- Financial review – Year to date income exceeds budget by \$27,185. Surveys an unbudgeted expense. Snow removal and dump fee expenses were more than budgeted.
- Cash balance continues to increase. Interest income increase from balance transfer from NMB&T to Enterprise.
- Payment to the City was made on 06.09.23 for \$1,028,429.
- SFRCC's cash position is very strong, there are no anomalies in the financial statements.
- SFRCC is ahead of the budget in both revenue and expenditure.
- City of Santa Fe budget review – Oscar will research where SFRCC is included in their budget.
- Ambassador T-Shirts in wish list are for Board & Volunteers.
- Board Retreat included in the budget – Board to provide items to discuss at the Board Retreat which is tentatively scheduled for the Fall.

Approval of the 2023 – 2024 SFRCC Budget: The SFRCC 2023 Budget was unanimously approved, motion by Oscar Rodriguez, 2nd by Ellen Bradbury.

Approval of the 2021 - 990: The SFRCC 2021 - 990 was unanimously approved, motion by Oscar Rodriguez, 2nd by Rosemary Romero.

Leasing & Design Committee Update

Christine provided a Leasing Committee report in the Packet.

- Lease & Management agreement is still circulating through the city departments. Christine will determine if Amendment 11 should be incorporated into the 2nd L&M prior to receiving the final approval.
- Platform status – Designs are still being developed. No final plans are in place. Raising the street would create a large plaza, possibly with one traffic lane with 6-8 parking spaces that will be closed during the artist market. Richard suggests leaving as is and just closing entire street during markets. SFRCC will provide feedback when the plans have been developed.
- Paving at RY Flats and the City is repaving the public lot at WH21 is schedule for 06.02.23 & 06.09.23
- Crusher fines have been installed at the park.

Executive Director's Report

2022 - 2023 EVENTS UPDATE (Provided by Brooke Scarborough, Director of Marketing & Events)

- IFAM Update: Christine and the Public Use Committee agreed no additional events will be licensed during the IFAM days. If critical deadlines aren't being met by IFAM the Board recommends a Board-to-Board meeting w/IFAM to emphasize the urgency of deadlines. Brooke to determine the critical paths for success of the event.
- Railyard Magazine: Brooke is working with SF Magazine on a Railyard Magazine insert, that will include NRY & Baca. An event to secure additional advertising commitments is scheduled for May 23rd, 5pm - 6:30pm at As Above So Below.
- Events: First event of the Summer was Indigenous Ways on 5/5, they are also schedule for 6/4 and 8/18.

- i. Girls Scouts Arts & Crafts fair on 5/6 went well.
 - ii. Blood Drive is scheduled for 5/13 during the Farmer Market hours.
 - iii. Christine & Janice from Sky Railway will be hosting the Non-Profit booth sharing information about railroad safety.
 - iv. Jazz Band – Swing Set will start performing on 5/26 and will perform every last Friday through September.
 - v. SF Century – 05/20-05/21/23. Saturday will be a small exhibition in the park and Sunday will be the race. The City of Santa Fe designated Sunday, 5/21/23 as SF Century Day.
 - vi. Movies start May 22nd.
 - vii. Sol Sunday June 4th – This year they expanded their event to the park, so will be using the park and the plaza.
- Public Use Update: SFRCC will be sponsoring sound baths for the community to encourage more weekday activity. Possibly a Monday or Tuesday night in the park.
 - Baca Open House: Tentatively in August or September.
 - Marketing: Hiring a photographer to take stock photos for advertising, website, social media, etc. Hutton will do videography starting in June of events.

STATUS OF RAILYARD PROJECTS (Christine Robertson, Executive Director)

- Security Update: Additional police presence has not been noticed in the RY. A Second Street employee was held up at gunpoint near Violet Crown. Security footage was available and was sent to SFPD. Christine emailed the Police Chief about the lack of police presence. After the email the police presence was visible temporarily. Graffiti and homeless erratic behaviors have increased due to warm weather. Security meeting with Condor on 5/10 and will address issues. The city may try to include overnight security into their budget.
- City Budget: Valarie will email the City's budget to the Board.

Executive Session

Oscar Rodriguez made a motion to ENTER Executive Session at 5:51 p.m., 2nd by Rosemary Romero.

The Board of Directors met in closed Executive Session, pursuant to exceptions to the Open Meetings Act, and nothing was discussed except possible disposition of real property, potential litigation review, and personnel matters, and no final action was taken during the Executive Session. No minutes taken.

Oscar Rodriguez made a motion to EXIT Executive Session at 5:57 p.m., 2nd Rosemary Romero.

Next Board Meeting: Tuesday, June 13, 2023, 5:00-7:00pm - Location: Zoom or 332 Read Street

Being no further requests for business Oscar Rodriguez motioned to adjourn, 2nd by Michael Chamberlain and the meeting was adjourned at approximately 5:59 p.m.

Respectfully submitted,

Valarie Lyon – Vigil, SFRCC Operations Manager

Signed by: Ellen Bradbury Reid

Name: Ellen Bradbury Reid

Title: SFRCC Board Secretary

Date: 06/16/23