SANTA FE RAILYARD COMMUNITY CORPORATION
Board of Directors' Meeting
Tuesday, March 12th, 2018, 5:00 – 7:00pm
Community Room, Santa Fe Public Library (Downtown Branch), Santa Fe, NM

Attending: Board Members: Steve Robinson (President), Jacques Paisner (Vice President), Chris Calvert, Dave Dunmar, Bob Dunn, Oscar Rodriguez, Rosemary Romero, Patrick Varela, Dave Vlaming and Tony Sawtell (Attorney to the Board)

Also Attending: SFRCC: Richard Czoski (Executive Director), Sandra Brice (Events and Marketing Director), Scott Harrison (Office Manager – taking minutes) and Anita Martinez (Accountant)

Public: None

Call to Order: The meeting was called to order at approximately 5:03pm by Steve Robinson.

Approval of Agenda: The agenda was unanimously approved, motion by Chris Calvert, 2nd by Dave Vlaming

Approval of Meeting Minutes: The Board meeting minutes of 2/12/19 were unanimously approved, motion by Dave Vlaming 2nd by Chris Calvert.

Public Comments:

- None

New Business:

- Steve introduced new SFRCC Board member Oscar Rodriguez, and the Board and staff introduced themselves.
- Rosemary Romero is researching potential candidates to replace Tony Sawtell as Attorney to the Board in light of Tony's upcoming retirement.

Executive Session

Chris Calvert made a motion to enter Executive Session at 5:13pm, 2nd by Bob Dunn.

The Board of Directors did meet in closed Executive Session, pursuant to exceptions to the Open Meetings Act, and nothing was discussed except possible disposition of real property, potential litigation review, and personnel matters, and no final action was taken during the Executive Session. No minutes were taken.

Dave Vlaming made a motion to return to regular session at 5:49pm, 2nd by Chris Calvert.

Financial Report:

DRAFT JANUARY, 2019 FINANCIALS

- SFRCC's cash position as of March 12, 2019 was approximately $731K.
- Richard outlined for Oscar Rodriquez the format of the monthly financials which include details and summaries on an accrual and a cash basis.
- Cash Based Financial Report
  - Total Income is approximately $66K below plan YTD.
    - Rental income is approximately $76K below plan YTD primarily due to outstanding receivables from Warehouse 21 and Firebox, Inc. and the $20K in prepaid base rent that was anticipated to be received from Raven Crest for Parcel HH.
    - Events income is approximately $17K above plan.
  - Total Expenses are approximately $13K below plan YTD.
    - Snow removal (NRY Properties) is above plan in the North Railyard by approximately $7,500.
  - Net Operating Income is approximately $53K below plan YTD after debt service
- Payments due to the City from SFRCC in FY 2018/19
  - FY 2018/19 Payments to the City
    - $45,762.00 (Due 4/1/19)
    - $786,393.01 (Due 5/1/19)
    - $832,155.01 TOTAL
- City Update
  - SFRCC will update the City Finance Committee (March 18th) and City Council (March 27th) on SFRCC's current status, particularly with respect to SFRCC's financial and leasing status.
    - The presentation will include details on Railyard GRT and its allocation.
- Meeting with Mayor and Finance Director
  - Richard and Steve will meet with the Mayor and City Finance Director this week to review submittals for 2019/20 budget
  - Richard outlined three summary pages he plans to present which detail SFRCC Revenue to the City/SFRCC Expense for the City Budget/Net Revenue from SFRCC to the City for FY 2019/20. These summaries were discussed by the Board.

The draft January 2019 Financials were accepted.

Executive Director's Report:

PUBLIC USE

- Events
  - Sandy is meeting with City Staff in next few weeks to prepare for the 2019 Events season.
  - The Interplanetary Festival will be moving to the Railyard Park and will be taking place over a weekend rather than on weekdays as it did last season.
  - The Railyard Movie and Concert series is nearly booked.
  - The Bike and Brew will return as the Santa Fe Mountain Fest. In addition to bicycling, the 3-day festival (Fri.-Sat.-Sun.) will be expanded to include a variety of outdoor activities.
  - Sandy has several weddings planned on the Railyard for the summer season.
- Homelessness/Security
  - Mayor Webber has initiated a Build to Zero program to address homelessness, and Sandy will be attending relevant meetings and continue to update the Board on progress.
  - There is a Security Camera program underway in the Railyard Park.
    - The current camera installed in the Railyard is overt, large and easy to spot.
    - Sandy spoke with the officer in charge of the program.
    - They have ordered more covert cameras and Sandy and members of the Railyard Park Conservancy will be meeting with the officer in charge to discuss potential locations.
  - There is still a need for on-the-ground PSA's or other additional security in the Railyard.
  - Sandy attended a Railyard Working Group meeting coordinated by the Santa Fe Prevention Alliance with several Homeless Service groups, and a pilot program was proposed for the Railyard Park for a more structure outreach program for homeless individuals habituating in the Railyard Park.
  - Sandy will be attending another meeting tomorrow called by Constituent Services to discuss the homelessness issue, specifically with local business owners. Sandy invited some key Railyard stakeholders including the Santa Fe Farmers Market Institute, Violet Crown Cinema, SITE Santa Fe and the Thoma Foundation.
- There is a new Santa Fe Network Channel and Sandy will be working with them in advance to inform them of upcoming events on the Railyard.

COMPLETION OF RAILYARD PROJECTS

- Ratification of City Council approval to demolish 992B and 922C Shoofly St.
  - Public Works 3/25/19
  - Finance 4/1/19
  - City Council 4/10/19
- City Visioning/Ideation Meetings
  - Richard presented a summary of what was discussed and proposed at the City Visioning/Ideation meeting on February 26th, 2019.

- Some of the issues discussed and items proposed included: increased density, increased signage, revisiting the definition of local businesses, free parking, increased safety, revisiting how the Railyard is governed, more public restrooms, creating a gateway for the Railyard at the depot, and more promotion/marketing.
- Bob Dunn recommended more comfortable seating. This was a suggestion that had been made at the Visioning Meeting.
- Chris recommended identifying which suggestions looked most promising and the items for which SFRCC could potentially provide support.

Next Board Meeting: Tuesday, April 9th, 2019, 5:00-7:00pm - Location: Railyard Community Room, Railyard Park, Santa Fe, NM

Being no further requests for business, Dave Vlaming motioned to adjourn, 2nd by Chris Calvert and the meeting was adjourned at 6:25pm.

Respectfully submitted,
Scott Harrison, Office Manager

Signed by:
Ellen Bradley Reid
Name

Secretary
Title

Apr 19, 2019
Date