SANTA FE RAILYARD COMMUNITY CORPORATION
Board of Directors' Meeting
Tuesday, February 9th, 2016, 5:00 – 7:00pm
Sunrise Room, Sage Inn & Suites, Santa Fe, NM

Attending: Board Members: Steve Robinson (President), Donald Meyer (Vice President), Dave Vlaming (Treasurer), Chris Calvert, Gilbert Delgado, David Dunmar, Juniper Lovato, Ouida MacGregor, Jacques Paisner, Jenny Parks, Rosemary Romero (arrived at 6pm), Patrick Varela and Tony Sawtell (Attorney to the Board)

Also Attending: SFRCC: Richard Czoski (Executive Director), Sandra Brice (Events and Marketing Director), Anita Martinez (Accountant), and Scott Harrison (Office Manager – taking minutes)

Public: None

Call to Order: The meeting was called to order at approximately 5:10pm by Steve Robinson.

Approval of Agenda: The agenda was unanimously approved, motion by Chris Calvert 2nd by Donald Meyer.

Approval of Meeting Minutes: The Board meeting minutes of 1/12/16 were unanimously approved, motion by Donald Meyer 2nd by Chris Calvert.

Public Comments:

- None

New Business:

- New Mexico School for the Arts (NMSA)
  - Per Richard, the Special Use Permit was approved.
  - If any changes are made to the exterior of the building, the project would need to go before H-Board.
    - It is uncertain at this point whether or not it will need to go before H-Board.
  - SFRCC's main issues were 1.) parking, 2.) access, and 3.) fencing. The first two issues have been sufficiently addressed by NMSA.
    - In terms of parking, the former Borders parking lot will be open to the public on off hours.
    - SFRCC expressed concern at the Board of Adjustment meeting that traffic cueing for student drop-off be minimized on Market Street.
    - In terms of fencing, SFRCC has concerns that access to the underground parking garage not be blocked at the back of the school building by fencing.
    - Fencing is a state requirement. The public school portion of NMSA is governed by the state (the arts portion is a non-profit).
    - NMSA has offered more security guards as an alternative to fencing, but it is uncertain whether this will comply.
    - Per Richard, SFRCC has offered the possibility of a gate that would be open after 6:00 and on weekend. It is uncertain whether this would comply with school security requirements.

        - Chris stated the H-Board would need to approve the appearance of the fence. He stated that one alternative NMSA might consider is fencing the front half but not the back half, to allow access to the parking garage.
    - Juniper asked about the status of liquor licenses for surrounding restaurants.
        - Per Richard, restaurants within the 300 foot perimeter that already have liquor licenses will be grandfathered.
        - All of the Market Station potential restaurant spaces are probably beyond 300 feet of the school.
- Former Board member Jean Berinati passed away over the weekend.
    - Richard and the Board expressed their gratitude for Jean's service as a Board member for so many years.
- Steve encouraged as many Board members as possible to attend the Early Neighborhood Notification (ENN) for Railyard Flats this Thursday February 11th at 5:30 at Warehouse 21.

Financial Report:

DRAFT DECEMBER, 2015 FINANCIALS

- Dave Vlaming presented the draft December, 2015 Financials
- The December Financials represents SFRCC's financial position six months into the 2016/17 fiscal year.
- SFRCC's cash position at the end of December was approximately $560K. As of February 2, 2016, SFRCC's cash position was approximately $576K.
- There were no notable budget-to-actual variances, most of them being timing issues.
- On an accrual basis, SFRCC showed a loss of approximately $21K for the month of December and $119K YTD; however, on a cash basis SFRCC was approximately $16K above budget for December and $22K above budget YTD.
- Debt Service Payments to the City:
    - Current Cash: $589,541
    - March Payment: $43,045
    - April Payment $634,974
    - Payment Total $678,019
- SFRCC's cash position will drop to approximately $40K as a result of these debt service payments.

The draft December, 2015 Financials were accepted.

Executive Session

Ouida MacGregor made a motion to enter Executive Session at 5:22pm, 2nd by Donald Meyer

The Board of Directors did meet in closed Executive Session, pursuant to exceptions to the Open Meetings Act, and nothing was discussed except possible disposition of real property, potential litigation review, and personnel matters, and no final action was taken during the Executive Session. No minutes were taken.

Chris Calvert made a motion to return to regular session at 6:27pm, 2nd by Dave Vlaming. All approved.

Executive Director's Report:

PUBLIC USE MANAGEMENT UPDATE - SANDRA BRICE

- Events
  - Per Richard, SFRCC is seeking approval of a $49,500 PSA for the Stage and Sound sponsorship that SFRCC offers each year for select events.
    - The timing sequence for the approval is uncertain at this point.
    - Timing of the approval, assuming it would be approved, may impact Sandy's ability to confirm sponsorship of events after June 30th, since the current funding in place for this fiscal year will end after that date.
  - The Bike & Brew is not returning to the Railyard this year; the event will be held at Ft. Marcy Park.
  - There will be a slight increase in the number of concerts this year (mostly on Saturday nights); the goal is to provide more consistency in the programming.
  - AMP Concerts now has a subscriptions page on their website where interested patrons can make a donation.
    - SFRCC supports their Railyard concerts with the Stage and Sound funding provided through a PSA with the City – approximately a $2,000 value per concert.
- Non-profit booth
  - SFRCC offers a free booth for non-profits each Saturday at the Artists Market.
    - One non-profit occupies the booth on each booked Saturday.
  - The Community Foundation printed a special notice about the program in their newsletter and SFRCC has already received 3 responses from interested non-profits.
  - This program is a good means of community service for SFRCC.

COMPLETION OF RAILYARD PROJECTS

- Alcaldesa Street crossing expansion
  - SFRCC will be contracting to demolish approximately 140 lineal feet of concrete median between the existing railroad tracks in preparation for the Alcaldesa Street crossing expansion.

Next Board Meeting: Tuesday, March 1st, 2016, 5:00-7:00pm - Location: TBD

Being no further requests for business, Dave Vlaming motioned to adjourn, 2nd by Rosemary Romero and the meeting was adjourned at 6:33pm.

Respectfully submitted,
Scott Harrison, Office Manager (taking minutes)