

SANTA FE RAILYARD COMMUNITY CORPORATION

Board of Directors' Meeting

Tuesday, July 09, 2024, 4:59pm – 6:07pm

SFRCC, 332 Read Street, Santa Fe, NM 87501 & via Zoom Conference Call

Board Members Attending: Chris Calvert (President), Oscar Rodriguez (Treasurer), Ellen Bradbury (Secretary), Richard Czoski, Ron Pacheco

Board Members Attending via Zoom: Jacques Paisner (Vice-President), Rosemary Romero (*disconnected from Zoom call @ 5:47pm*)

Board Members Absent: Michael Chamberlain, Robert Dunn, Patrick Varela

Staff Attending: Christine Robertson (Executive Director), Valarie Lyon – Vigil (Operations Manager – taking Minutes), Ginny Sanders (Director of Events & Marketing)

Public: None

Call to Order: The meeting was called to order at approximately 4:59 pm by Chris Calvert (President).

Approval of Agenda: The July 09, 2024, Agenda was unanimously approved as presented, motion by Oscar Rodriguez, 2nd by Rosemary Romero.

Approval of Meeting Minutes: The REGULAR Board meeting minutes of June 18, 2024 were unanimously approved, motion by Oscar Rodriguez, 2nd by Ellen Bradbury.

Public Comments: No Public Comments.

New Business:

Board Retreat Recap

- By-Law revisions in progress and should be available by next board meeting for approval.
- Rosemary requested that they revisions be submitted to the Nominating & Governance Committee prior to submitting to the entire board.
- Future planning committee needs to be developed. Oscar and Ron have volunteered to be on the committee and met (informally) on Saturday, June 22nd.
- Outcome of the future planning committee is to determine a long-term plan for SFRCC.
- SFRCC will provide several contingency plans to present to the City of Santa Fe.
- Rosemary suggested offering a contractual option, such as just for events.
- Christine stated that Rosemary asked about the voice activated camera for zoom participants. The camera was included in the FY24-25 budget and will be ordered soon.

April-June Staff Activities

- Staff Activities Report included in the packet for your review.

Out of Office

- Christine out 07/02-07/08/24, Valarie out 07/25-07/26/24

Financial Report

- May 2024 Financials – Overview presented by Oscar Rodriguez.
- Primary conversation at the Finance Committee meeting was regarding the Cash Flow report.
- SFRCC underpaid on the large payment due to the city in the amount of \$39,387.45. It was discovered while working on the financial documents (Proforma, payment schedules and Exhibit B) and is reflected in the financials as well. The reports that are used for the payments/credits etc. reflected 12 months of credits instead of 8 months of credit for the depot. The amount should have been adjusted to reflect Amendment 11.
- Exhibit B is the document approved by City Council and was revised due to Amendment 11.
- The worksheets will be revised to link together and reflect changes on each report as the changes are made.
- Payment of \$39,387.45 was made in FY23-24 and has been deposited by City of Santa Fe – and cleared.

Revised Budget

- Revised FY24-25 budget presented to the Board for approval, that includes corrected City of Santa Fe payments

The FY24-25 Revised budget was unanimously approved as presented, motion by Ron Pacheco, 2nd by Oscar Rodriguez.

Morgan Stanley

- Per Brooke, the Morgan Stanley Preferred Savings interest rates are dependent on the Federal interest rate.

Leasing & Architectural Design Committee Update

- No Report – no LADR committee meetings have been held since last Board meeting.

Executive Director's Report

2024 Marketing & Events Update (report included in packet for review) – Presented by Ginny Sanders

- IFAM Schedule and event details has been sent to all Board Members
- Summer Concert/Movies Series, has been great & the bike valet has been successful. Due to staffing the bike valet will not be available. Lensic 360 will work with volunteers for the 2025 season to keep bike valet active.
- Several sound complaints, will utilize decibel reader to manage the sound levels.
- Ron Pacheco stated a promotional car was on the plaza and recommends that they be placed on the streets instead.
- Baca open house – low than desired attendance (time may have been the issue), scavenger hunt participants enjoyed the event and Baca would like to have a brainstorming meeting to discuss future Bace Open House ideas.

- Discussing a “Last Friday” gallery ArtWalk to Baca district utilizing pedicabs.
- IFAM in progress, they met all requirements & made payment by deadline of 06.30.24. SFRCC assisted with communications with the City to help get items pushed through. Parking meetings have been successful. Security is all in place. Final walk through with the City/IFAM was held on 07.09.24 and everything was in place.
- Ellen Bradbury inquired about the shading. SFRCC has asked the city for shading, trash cans, ashtrays, planters and additional benches on the plaza. Purchasing on hold with the City and should have a response within the next couple weeks.
- Summer Sundays vendor survey completed in June to determine if they are interested in returning in July. SFRCC revenue from June = \$2,220 from vendor booth. Only expense was \$300 for a DJ on Father’s Day. Kitchen Table has been participating and have been very happy with sales.
- Summer Sunday vendors are scheduled for July 2024.
- Debbie @ SF Farmers Market would like to amend their License Agreement to secure additional space for Sundays.
- SFRCC in discussions about hosting a permanent market in NRY with diversified artists, to also include a kids section. Another option is to move the Summer Sundays to park.
- May look at extending the Summer Sunday through September.

(Rosemary Romero disconnected from Zoom call @5:47pm)

- Richard suggested establishing a license agreement to address the conservation easement requirements.
- List of upcoming events included in the packet.
- Singles adult field day, expecting 200 participants on August 3rd at RY Park, starting at 3pm.
- Indigenous Ways will change their schedule next year to a weekend event instead of several one-day events.
- Four Kinship Indian Fashion Show with Josh Tafoya. Free fashion show in the Ramada, sober youth after party will be at WH21. Fashion partnerships with Shopify, Pin-digenous, Turbo Tax will be doing a commercial. Event will be live streamed, pop-up shop in the Community room.
- Zozobra flame train is scheduled for Friday 8/30, along with a Saturday 8/31 concert and Zozo run.

Security Update

- Reports are once again being provided. Shoot out on Alarid that Condor responded to.

SR Bench Plaque

- Plaque has been ordered and will be installed on a bench under the water tower.
- A celebration for the dedication will be planned when it’s ready to be installed.

Old Business

- None

Executive Session

The Board of Directors DID NOT meet in closed Executive Session, pursuant to exceptions to the Open Meetings Act, and nothing was discussed except possible disposition of real property, potential litigation review, and personnel matters, and no final action was taken during the Executive Session. No minutes were taken.

Next Board Meeting: August 20, 2024, 5:00-7:00pm - Location: TBD or via Zoom

Being no further business, meeting was adjourned at approximately 6:07pm.

Respectfully submitted,

Valarie Lyon – Vigil, SFRCC Operations Manager

Signed by: Ellen Bradbury Reid

Name: Ellen Bradbury Reid

Title: SFRCC Board Secretary

Date: 9-3-24