

SANTA FE RAILYARD COMMUNITY CORPORATION

Board of Directors' Meeting

Tuesday, August 14th, 2018, 5:00 – 7:00pm

Community Room, Santa Fe Public Library (Downtown Branch), Santa Fe, NM

Attending: Board Members: Steve Robinson (President), Jacques Paisner (Vice President), Lleta Scoggins (Treasurer), Chris Calvert, Dave Dunmar, Bob Dunn, Ron Pacheco, Rosemary Romero, Devon Ross, Patrick Varela and Dave Vlaming

Also Attending: SFRCC: Richard Czoski (Executive Director), Sandra Brice (Events and Marketing Director), Scott Harrison (Office Manager – taking minutes) and Anita Martinez (Accountant)

Public: None

Call to Order: The meeting was called to order at approximately 5:07pm by Steve Robinson.

Approval of Agenda: The agenda was unanimously approved, motion by Chris Calvert, 2nd by Lleta Scoggins.

Approval of Meeting Minutes: The Board meeting minutes of 7/10/18 were unanimously approved, motion by Lleta Scoggins, 2nd by Chris Calvert.

Public Comments:

- None

New Business:

- None

Executive Session

Chris Calvert made a motion to enter Executive Session at 5:08pm, 2nd by Lleta Scoggins

The Board of Directors did meet in closed Executive Session, pursuant to exceptions to the Open Meetings Act, and nothing was discussed except possible disposition of real property, potential litigation review, and personnel matters, and no final action was taken during the Executive Session. No minutes were taken.

Ron Pacheco made a motion to return to regular session at 6:10pm, 2nd by Dave Vlaming.

Return to Regular Session

Devon Ross made a motion to deny approval of a Club Pilates national franchise as a subtenant for the Market Station building, 2nd by Lleta Scoggins. All approved.

Chris Calvert made a motion to establish critical project milestone dates for Raven Crest Land & Dev. Co. Steve Robinson made a friendly amendment that the motion include a landlord right to terminate if the milestones are not met, 2nd by Rosemary Romero. All approved.

Financial Report:

DRAFT JUNE 2018 FINANCIALS

- SFRCC's current cash position is \$403,621.
- Budget to Actual
 - There are no significant variances to report.
- Cash Based Financial Report
 - At the end of the 2017/18 fiscal year, total Income is approximately \$54K above plan.
 - At the end of the 2017/18 fiscal year, total Expenses are approximately \$21K below plan.
 - At the end of the 2017/18 fiscal year, Net Operating Income is approximately \$35K above plan after debt service.
- Payments due to the City from SFRCC in FY 2018/19
 - FY 2018/19 Payments to the City
 - \$7,076.00 (Due 10/1/18)
 - \$63,218.03 (Due 11/1/18)
 - \$45,762.00 (Due 4/1/19)
 - \$786,393.01 (Due 5/1/19)
 - \$902,449.04 TOTAL for the FY
- Barraclough Audit Proposal
 - Annual Audit \$17,500
 - Tax Prep \$4,500
 - Total \$22,000 (plus GRT)
 - There is no increase over the amount paid for FY 2016/17.
 - The Finance Committee unanimously approved recommending the Barraclough audit proposal for approval to the full Board.
 - The Board unanimously approved the Barraclough audit proposal, motion by Chris Calvert, 2nd by Dave Vlaming.
- SFRCC has reached agreement with the City on parking costs for the Violet Crown Cinema for the period from May, 2015 to June, 2018.

The draft June, 2018 Financials were accepted.

Executive Director's Report:

PUBLIC USE

- Events
 - We Are The Seeds
 - They load in tomorrow and the event will take place Thursday and Friday in the Railyard Park.

- This is the second year of the event.
- The *Black Panther* movie will be rescheduled to September 1st. It was rained out last Friday.
- 10th Year Anniversary of the Grand Opening Celebration
 - The celebration will take place over the weekend of September 14th – 16th.
 - SFRCC is coordinating with the Railyard Park Conservancy on events.
 - The Railyard Park Conservancy and SFRCC will host a reception in the Farmers Market pavilion on Friday, September 14th.
 - The celebration on Sunday will begin at 10am with Baca tenants hosting open houses and other activities. This will be followed by a parade through the underpass to the North Railyard, an interfaith blessing in the Railyard Park , a Community Picnic from 12-2pm, games for kids and adults and a concert featuring several groups from 2-6pm at the Water Tower.
 - Attendees will also be provided a walking map from the Baca Railyard to the North Railyard. Attendees can collect stickers from Railyard businesses to qualify for a drawing and grand prize.
 - There will be approximately 33 volunteers needed for the weekend’s events. Sandy asked Board members to let her know if they are interested in volunteering.

COMPLETION OF RAILYARD PROJECTS

- Parking Garage Wayfinding Signage
 - SFRCC requested approval from the owners of the Market Station building for pedestrian access signage on the northwest and southwest stair entrances.
 - The City has placed the remainder of the project on hold.
- B-1 Parking Lot and Waste Enclosure
 - Minor landscaping and electrical work remain.
- Introductory Presentations to City Staff
 - Richard and Sandy made an introductory presentation to the new City Manager, Public Works Director, Finance Director, Land Use Director and City Attorney.
 - An introductory presentation was also made to Councilor Abeyta by Richard, Sandy, Steve Robinson and Ron Pacheco.
 - Steve Robinson had an introductory meeting with the Mayor.

Next Board Meeting: Tuesday, September 11th, 2018, 5:00-7:00pm - Location: Santa Fe Public Library, Downtown Branch, 145 Washington Ave.

Being no further requests for business, Dave Vlaming motioned to adjourn, 2nd by Rosemary Romero and the meeting was adjourned at 6:40pm.

Respectfully submitted,
Scott Harrison, Office Manager